

BACHELOR OF APPLIED SCIENCE - HEALTH SERVICES ADMINISTRATION

The Health Services Administration area of study is a structured applied completion pathway for students who have completed an allied health Associate of Applied Science (A.A.S.) and are seeking advancement into coordination, supervision, and administrative roles in healthcare settings. The area of study builds on prior technical preparation by adding upper-division coursework that emphasizes health systems awareness, professional communication in health contexts, and leadership development appropriate to workplace environments. The curriculum is designed to accommodate variation in General Education Requirements (GERs) completed within different allied health A.A.S. programs while maintaining a clear, advising-ready plan to degree completion. Where applicable, the communication studies coursework in this area of study may also support completion of the Certificate in Health Communication. A culminating experience (capstone or internship) integrates applied learning and supports demonstration of the program learning outcomes.

General Degree Requirements

To earn a baccalaureate degree, all students must complete successfully, in addition to any other requirements, the University of Montana General Education Requirements. Please refer to the General Education Requirements page (<https://catalog.umat.edu/academics/general-education-requirements/>) for more information.

Additional requirements for graduation can be found on the Degree/Certificate Requirements for Graduation page (<https://catalog.umat.edu/academics/graduation-requirements/>).

Unless otherwise noted in individual program requirements, a minimum grade point average of 2.00 in all work attempted at the University of Montana-Missoula is required for graduation. Please see the Academic Policies and Procedures page (<https://catalog.umat.edu/academics/policies-procedures/>) for information on how your GPA is calculated.

Courses taken to satisfy the requirements of a major, minor, or certificate program must be completed with a grade of C- or better unless a higher grade is noted in the program requirements.

Bachelor of Applied Science - Health Services Administration Concentration

- In addition to the requirements listed below, students are recommended to take either BMIS 326 or BGEN 445.
- With appropriate course selection, the Health Service Administration Area of Study can be completed in a way that also satisfies requirements for the Certificate in Health Communication (<https://catalog.umat.edu/colleges-schools-programs/humanities-sciences/communication-studies/cert-health-communication/>).

Course Requirements

Code	Title	Hours
Foundational Requirements		
Complete all of the following courses:		
COMX 111A	Introduction to Public Speaking	3

PUBH 101S	Introduction to Public Health	3
WRIT 121	Introduction to Technical Writing	3
Complete one of the following courses:		4
ACTG 201	Principles of Financial Accounting	
STAT 216	Introduction to Statistics	

Health Communication Core

Complete the following course:		
COMX 480	Health Communication	3
Complete 6 credits of the following courses:		6
COMX 327	Health Misinformation	
COMX 370	Relationships and the Brain	
COMX 421	Communication in Nonprofit Organizations	
COMX 422	Communication and Technology	
COMX 483	Communication for Social and Behavior Change	
COMX 485	Social Interaction and Human Well-Being	
COMX 486	Health and Family Communication	

Approved Communication Skills Course

Complete one of the following courses:		3
COMX 351	Principles of Public Relations	
COMX 412	Communication and Conflict	
COMX 414	Communication in Personal Relationships	
COMX 424	Risk, Crisis, and Communication	

Community and Public Health Core

Complete the following course:		
PUBH 396	Health Promotion Practice I	3
Complete 6 credits of the following course:		6
PSYX 348	Trauma and Resilience	
PSYX 360	Social Psychology	
PSYX 383	Health Psychology	
NPAD 367	Leadership and Nonprofits	
NPAD 368	Policy Process and Implementation	
NPAD 466	Practical Applications in Nonprofit Administration	
NPAD 467	Advanced Nonprofit Administration	

Culminating Experience

Complete 3 credits of an approved culminating experience (capstone, internship, or comparable applied experience) aligned with the Area of Study.		3
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Total Hours	37
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