

# BUSINESS & TECHNOLOGY

Michelle Boller, Chair

The Business and Technology department of Missoula College collaborates with business and industry to prepare graduates to compete in and contribute to a dynamic global society. The department attracts and retains skilled faculty with the professional experience and theoretical background to utilize diverse instruction which reflects current and emerging business practices. Faculty actively engage students in the learning process by integrating experiential technical education and empowering students to adapt to an ever-changing world.

Students may choose from six Associate of Applied Science degree programs and four Certificate of Applied Science programs. Degree programs include Accounting Technology with an optional concentration in Computer Support; Administrative Management with an optional concentration in Social Media Management; Food Service Management; Hospitality Management; Medical Information Technology with concentrations in Health Information Coding and Medical Administrative Assisting; Paralegal Studies; and Management with concentrations in Entrepreneurship and Sales and Marketing. Certificate of Applied Science programs include Business Media Design, Culinary Arts, Customer Relations, Hospitality Management, Medical Reception, and Sales and Marketing. Certificate of Technical Skills programs include Medical Claims Service Specialist.

## Associates of Applied Science Degrees and Certificate Programs

### Accounting Technology:

- Accounting Fundamentals C.A.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/cert-accounting-fundamentals/>)
- Accounting Technology A.A.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/aas-accounting-technology/>)
- Accounting Technology A.A.S. - Computer Support Concentration (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/aas-accounting-computer-support/>)

### Applied Computing and Engineering:

- Information Technology A.A.S. - Network Administration and Security (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/information-technology-cybersecurity/>)
- Cloud Computing C.T.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/cert-cloud-computing/>)
- Computer Support C.A.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/cert-computer-support/>)
- Cybersecurity C.T.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/cert-cybersecurity/>)

### Big Sky Culinary Institute:

- Food Service Management A.A.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/aas-food-service-management/>)

- Culinary Arts C.A.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/cert-culinary-arts/>)

### Business Management:

- Business Management A.A.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/aas-business-management/>)
- Business Management C.A.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/cas-business-management/>)
- Customer Relations C.A.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/cert-customer-relations/>)
- Business Media Design C.A.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/cert-applied-science-business-media-design/>)
- Sales and Marketing C.A.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/cert-sales-marketing/>)

### Medical Information Technology:

- Medical Information Technology A.A.S. - Health Information Coding Concentration (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/aas-health-information-coding/>)
- Medical Information Technology A.A.S. - Medical Administrative Assisting Concentration (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/aas-medical-administrative-assisting/>)
- Medical Claims Specialist C.T.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/cert-medical-claims-specialist/>)
- Medical Reception C.A.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/cert-medical-reception/>)

### Legal Studies:

- Legal Studies C.A.S. (<http://catalog.umt.edu/colleges-schools-programs/missoula-college/business-technology/cert-legal-studies/>)