

LEGAL STUDIES C.A.S.

Minimum Required Grade: C-

This program is approved by the American Bar Association. The Paralegal Studies program prepares students for challenging and diverse careers in private law practices and in the law-related areas of business, industry, and government. The goals of the Paralegal Studies program are to enable students, through theoretical and practical legal education, to understand the function of law, to work as paralegals in the effective delivery of legal services, and to enhance the legal profession. This program is designed to equip students with skills to analyze legal issues and to perform a variety of activities including drafting legal documents, interviewing clients, conducting legal research, and preparing cases for trial. Students utilize current technology through Internet research and legal and general office software applications. Paralegal studies students receive the necessary legal training to take advantage of new career opportunities in all sectors of the economy. Students are exposed to the principles of legal ethics and are cautioned regarding restrictions against the unauthorized practice of law by laypersons. Paralegals may not provide legal services directly to the public, except as permitted by law.

Our American Bar Association approval requires that this certificate be earned along with an Associate of Arts or Associate of Science degree. This does not apply to students who already have baccalaureate degrees.

Certificate of Applied Science - Legal Studies

Summary

Code	Title	Hours
Required Courses		35
Total Hours		35

Degree Specific Credits: 35

Required Cumulative GPA: 2.0

Required Courses

Code	Title	Hours
Complete all of the following courses:		
COMX 111A	Introduction to Public Speaking	3
LEG 183	Contracts	2
LEG 184E	Legal Ethics	3
LEG 185	Introduction Paralegal Studies	2
LEG 187	Legal Research & Writing I	3
LEG 188	Principles of Real Estate	2
LEG 189	Criminal Procedures	3
LEG 270	Civil Litigation	3
LEG 286	Legal Research & Writing II	3
LEG 298	Paralegal Studies Internship	2
M 115	Probability and Linear Mathematics	3
PSCI 210S	Intro to American Government	3
WRIT 101	College Writing I	3
Total Hours		35