

# CLINICAL MEDICAL ASSISTANT C.T.S.

or BIOH 113 Human Form and Function II

**Total Hours**

**25-26**

Minimum Required Grade: C-

Medical Assistants are cross-trained with skills and knowledge in front office administrative, clinical, and limited laboratory procedures that are designed to assist healthcare practitioners in administering to the needs of patients. Physicians appreciate the versatility of medical assistants and their role as vital partners in ambulatory settings. The program is designed to prepare the student for an entry-level position in Clinical Medical Assisting that will prepare them for a Certified Clinical Medical Assisting credential. Students can choose to continue their education and complete the AAS in Medical Assisting that makes them eligible for the Registered Medical Assisting credential upon graduation.

Upon completion of the program students will learn:

- To assist with medical examinations, vital signs, administering medications and injections (under supervision), sterilizing instruments, and electrocardiography.
- Laboratory skills will include venipuncture (under supervision) and performing selected CLIA-waived laboratory tests.
- Become acquainted with the laws and regulations governing medicine in the ambulatory setting, as well as ethical issues being confronted in the health care arena.
- Perform computer-based tasks such as electronic health records and scheduling.
- Effectively communicate with provider and patients.
- Triage messages between patients and physicians.

## Certificate of Technical Studies - Clinical Medical Assistant

### Summary

Code	Title	Hours
Clinical Medical Assisting Required Courses		22-23
<b>Total Hours</b>		<b>22-23</b>

**Degree Specific Credits: 22-23**

**Required Cumulative GPA: 2.0**

### Clinical Medical Assistant Required Courses

Code	Title	Hours
<b>Complete all of the following courses:</b>		
AHMA 198	Internship/Externship	5
AHMA 201	Medical Assistance and Clinical Procedures I	4
AHMA 280	Medical Assisting Exam Prep	3
AHMS 144	Medical Terminology	3
AHMS 156	Medical Billing Fundamentals	3
AHMS 220	Medical Office Procedures	4
BIOH 104N & BIOH 105N or BIOH 112	Basic Human Biology and Basic Human Biology Laboratory Human Form and Function I	3-4